



# MLTA Newsletter

Manitoba Library Trustees Association  
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[www.mlta.ca](http://www.mlta.ca)

September 2016

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*We welcome volunteers for any Board positions. Contact Donna K. if you are interested or have questions.*

*Our aim is to have representation from across the province.*

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*You are invited to attend the*

### **Manitoba Library Trustees Association Annual General Meeting**

**Monday November 21st, 2016  
5:00 – 6:00 pm**

***Delta Hotel, Downtown Winnipeg  
2<sup>nd</sup> floor, Kildonan Room***

***Held during the  
Association of Manitoba Municipalities Convention***



For easy access from AMM meetings use the walkway from the RBC Convention Centre directly into the 2<sup>nd</sup> floor of the Delta. Our room is there, on the left.

**Municipal councilors who are members of a public library board should attend this AGM to help determine the viability and direction of MLTA. A vote will take place to have MLTA become a Division of the Manitoba Library Association. It is critical that we have enough trustees present to conduct this important meeting.**

We encourage each Library Board to select a member of their Board to join us on the MLTA Board of Directors. This was the practice years ago, resulting in many more Directors on the MLTA Board to contribute ideas and share the work.

### *Do you have a trustee/board member who contributes a lot to your library board?*

Consider nominating him/her for an MLTA Trustee of Distinction Award to be presented at our AGM on November 24<sup>th</sup> in Brandon.

Deadline for applications is October 15<sup>th</sup>. See pages 2 and 9 for more information.

***To promote and foster the effectiveness of public library boards***

## Manitoba Library Trustees Association

### *Trustee of Distinction Award*

These are awarded at the MLTA Annual General Meeting in November. **Deadline for nominations is October 15.** Nomination form can be found on page 7 of this newsletter and on the MLTA website in the "About MLTA" section <http://mlta.ca/wp-content/uploads/2012/06/Trustee-of-Distinction-generic-application.pdf>

#### Send completed applications to

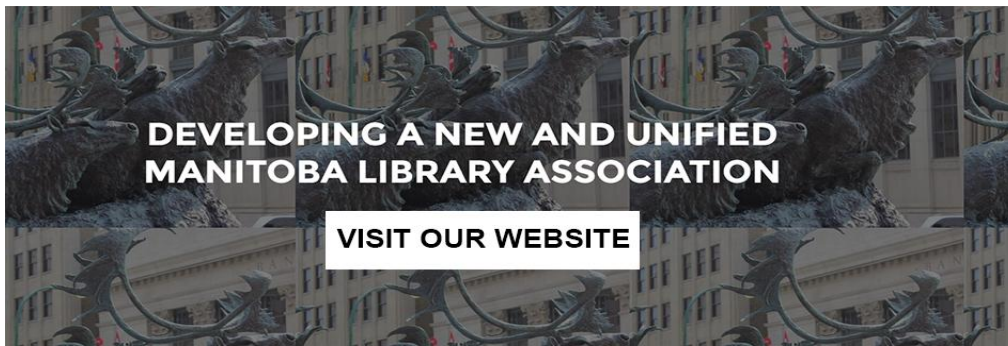
Donna Kormilo, Chair, Manitoba Library Trustees Association, Box 590, Erickson, MB R0J 0P0  
or via email [manitobalibrarytrusteesassn@gmail.com](mailto:manitobalibrarytrusteesassn@gmail.com)

### What has your MLTA Board been up to these last few months?

- Since March 1, 2016 Donna K. has participated in 14 meetings of the **Manitoba Libraries Working Group**, tasked with proposing and outlining a **restructuring of the Manitoba Library Association (MLA)** to possibly become a federation of all the various library associations in Manitoba, to be the organization that the Canadian Federation of Library Associations (CFLA) will recognize for participation at their Board level. The goal is to have the structure and operation approved at the MLA AGM in December 2016. Participating associations will also need to have approval to join/dissolve by then.
- The MLTA Board of Directors continues to discuss this opportunity and what it would entail for MLTA at each of our monthly meetings. At our AGM on November 21 **we will be putting forth a motion that MLTA dissolve and join MLA as MLTA, a Division of the Manitoba Library Association.**
- On June 6 Donna K. met with Public Library Services staff and 2 reps from the Dept. of Sport, Culture and Heritage to talk with them about the challenges faced by Manitoba public libraries when it comes to library funding and programming. This was in relation to the Provincial Cultural and funding review. My presentation was based on the ideas submitted by libraries and Boards from around the province. An outline of this presentation was sent to library Boards and to the Association of Manitoba Municipalities (AMM).
- **Advocacy**
  - Wrote a letter to Hon. Rochelle Squires congratulating her on her appointment as Minister of Sport, Culture and Heritage.
  - Prepared an article entitled "The Economics of Public Libraries" for the next issue of AMM's "Municipal Leader".

### 2016 MLTA Board of Directors

<b>Chair – Donna Kormilo</b> , Brandon	<a href="mailto:kormilod@mymts.net">kormilod@mymts.net</a>	Chair, Western Manitoba Regional Library Board
<b>Past Chair – Marvin Plett</b> , Winkler	<a href="mailto:mp@mymts.net">mp@mymts.net</a>	Chair, South Central Regional Library Board Councilor, City of Winkler
<b>Vice Chair – Andrew Robert</b> , Stonewall	<a href="mailto:acmarob@mymts.net">acmarob@mymts.net</a>	Chair, South Interlake Regional Library Board
<b>Secretary</b> - vacant		
<b>Treasurer – Dave Walker</b>	<a href="mailto:carol.dave.walker@gmail.com">carol.dave.walker@gmail.com</a>	Erickson, Parkland Regional Library
<b>Members-at-large:</b>		
<b>Patricia Brown</b>	<a href="mailto:pattibrown_3@hotmail.com">pattibrown_3@hotmail.com</a>	Portage la Prairie Regional Library Board
Vacant, appointment pending		Winnipeg Public Library Board
<b>Bud Sigurdson – Gladstone</b>	<a href="mailto:jakri@mymts.net">jakri@mymts.net</a>	Gladstone Library & Parkland Regional Library Boards Councilor, Municipality of WestLake-Gladstone
<b>Ex-Officio Member</b> - Trevor Surgenor, Director, Manitoba Public Library Services	<a href="mailto:Trevor.Surgenor@gov.mb.ca">Trevor.Surgenor@gov.mb.ca</a>	



**MANITOBA LIBRARIES WORKING GROUP INVITES YOU TO ATTEND  
TOWN HALL  
SEPTEMBER 20, 2016 7 PM**

On **September 20, 2016** the Manitoba Libraries Working Group will hold its final Town Hall to present its **proposal on a new united Library Association for Manitoba** and to discuss the work of the group since the **May 5, 2016** Town Hall. A streaming opportunity through Adobe Connection will be available for those groups or individuals that cannot attend the Town Hall in person.

It is critical that you consider attending this Town Hall. By doing so you will learn about the:

- purpose and goals of a new association;
- proposed organizational structure; and
- proposed financial structure and membership fee model required to support the objectives.

Your input at this Town Hall will give critical direction to the work of the group and help shape the future of the Manitoba library community at local, provincial, and national levels.

The Working Group has established a website where you can find more information and help better prepare you for the Town Hall event. <http://mla.mb.ca/mblibraries/>

The Working Group welcomes your questions, comments and feedback to the form found on the site.

The Working Group is seeking broad participation and input. Please join this discussion and assist in creating a stronger library community in Manitoba.

**RSVP your intention to attend the Town Hall (in person or through Adobe Connection) preferably by **September 5, 2016** to [president@mla.mb.ca](mailto:president@mla.mb.ca)**

[Access the full PDF Invitation.](#)

**Manitoba Libraries Working Group Town Hall**

**Date:** **September 20, 2016**

**Time:** **7:00 pm**

*\*Town Hall will start at 7:00 pm. Come earlier to chat and enjoy cookies and coffee.*

**Location:** Room 1531, Université de Saint-Boniface, 200, avenue de la Cathédrale, Winnipeg, MB

**Parking:** Free after 5 pm in the Université de Saint-Boniface parking lot (Entrance is from Despins Street)

**Streaming participants can access the Town Hall through the following information:**

**To participate in the Town Hall:**<https://ustboniface.adobeconnect.com/mla/>

**Enter as a Guest - simply type in your name and click on the *Enter Room* button.**

## Success Secrets

The May 5 Success Secrets panel session at the Manitoba Libraries Conference was arranged and moderated by MLTA. Presenters were Carolyn Graham, Head Librarian of Jake Epp Library in Steinbach, and Kelly Murray, Head Librarian of Bibliothèque Allard Regional Library with branches in St. Georges and Victoria Beach. MLTA extends a sincere note of appreciation to these participating Library Boards in agreeing to have their librarians take part in this presentation.

### Jake Epp Library

In 2014, Jake Epp Library had the highest circulation rate of any public library in Manitoba, over three times the average number. 650 kids signed up to take part in the 2015 summer reading program. Their strong community presence features varied programming and partnerships with organizations.

#### Success factors:

- Mennonite culture strongly supports libraries as a free community resource
- Summer reading program strongly promoted by the schools
- Library staff pay attention to what community members want to read (e.g. biography, local history)
- Partnerships with non-profit groups (e.g. Toastmasters, free daily classroom use by South Eastman English and Literacy Services.
- An active fundraising Friends group
- Programs that draw people in e.g. pre-school literacy, summer reading fun, Inservice Day crafts, Family Literacy Day, local authors, writing events, school tours. Has two staff members dedicated to programming.
- Great staff; helpful with reader advisory

[http://www.jakeepplibrary.com/assets/annualReport/annualReport\\_2015.pdf](http://www.jakeepplibrary.com/assets/annualReport/annualReport_2015.pdf)

<https://www.facebook.com/jakeepplibrary/?fref=ts>



### Bibliothèque Allard Regional Library

Guided by a strategic plan, Allard Library is a community hub with creative programming, special events and a social media presence. Since 2009, the number of people through the library doors has increased 231%. These last few years the library has been transforming itself, thereby stretching local thinking of what a library can be.

#### Success factors:

- Developed a 5 year strategic plan; Board and staff are on the same page, have a clear vision and purpose. <https://s3.libraries.coop/download.librarytoolshed.ca/Presentations/Allard%20Library%20Strategic%20Plan%202013-16.pdf>
- Changed the atmosphere to be more welcoming (e.g. wall color, Keurig machine, friendly greetings, no more “shhhh”, noting patron interests, appealing book displays).
- Communication and marketing – website, Facebook, consistency with social media (e.g. weekly “upbeat” postings, current photos posted with permission), weekly newspaper article, newsletter, take part in local parade. <https://www.facebook.com/Biblioth%C3%A8que-Allard-Regional-Library-144949018850811/?fref=ts>
- Partnerships for events & programming – e.g. recreation commission, community events (e.g. autumn Photo Rally, Christmas crèche display), Regional Health, MPIC bike safety MPIC, RCMP Police Academy for Older Adults, tax tips from an accountant, funeral planner, financial planner. Local businesses distribute library info.
- Strong programming for kids and adults. Museum and art displays, musicians, I Love to Read month, group activities (e.g. crochet club, lego), one-day special events (e.g. Kickass Women’s Day).
- Sourcing funds from elsewhere – special grants, fundraising, budget and info presentations to Councils.

<https://s3.libraries.coop/download.librarytoolshed.ca/Presentations/Allard%20Library%20Becoming%20a%20Community%20Hub%20May%202016%20Success%20Stories.pdf>





## Headingley Municipal Library Opens New Children's Department

The Headingley Municipal Library proudly opened its new children's department on June 1, 2016 after a major basement renovation. The new area boasts over 1500 square feet devoted exclusively to its young patrons, and includes a craft room, two public computers, a seating area, and a gorgeous mural hand-painted by local artist Joanne Harris. The bright, colourful space allowed the children's area to expand, and the previous area upstairs to become the new young adult section. It now has a comfortable place to hang out and has a much larger collection of books aimed at drawing the young adult crowd. The initial reaction from patrons has been extremely positive; the summer reading program had its largest-ever enrolment.

One of the big advantages of the added space is the opportunity to better serve the community. Children's Librarian Kathie MacIsaac says "It is now possible for local school and preschool groups to attend for programming and story time, which is something we weren't able to do well in the past. We are also committed to expanding our outreach into Headingley, as well as the communities that utilize our library, and promoting the services that we have to offer. We're excited to share this great space and our love for reading and children's books." Fall programming includes both a baby and preschool story time, as well as special events for upcoming holidays.

The official grand opening will be Saturday, September 24<sup>th</sup> from 1:00PM – 3:00PM, with a ribbon cutting ceremony at 1:30PM and a special story time at 2:00PM.

<http://www.headingleylibrary.ca/>

<https://www.facebook.com/headingleylibrary/?fref=ts>



"You can find magic wherever you look.  
Sit back and relax, all you need is a book". Dr. Seuss

## **Newfoundland library closures suspended until review completed**

Education Minister Dale Kirby announced on June 30<sup>th</sup> that the decision to restructure the public library system and close 54 libraries has been suspended, and an external review of the library system will be undertaken. The widespread opposition to the closure decision was a factor.

In a News Release dated June 30, 2016, The Hon. Dale Kirby, Minister of Education and Early Childhood Development stated "We do have to make tough choices, but we are also open to listening to residents. We have heard from very strong voices about the future of our libraries and we feel that before moving forward with any closures we should have an external assessment that contemplated the full impact a library has on its community."

A steering committee will be formed which will include members of the Provincial Government and the Provincial Information and Library Resources Board, which will review the current situation and try to strike a balance between government's financial constraints and public demand.

<http://www.releases.gov.nl.ca/releases/2016/edu/0630n04.aspx>

<http://www.cbc.ca/news/canada/newfoundland-labrador/nl-public-libraries-update-1.3659833>

## **AMM Presents Library Resolutions to New Minister**

On July 11<sup>th</sup>, the Association of Manitoba Municipalities (AMM) met with the Hon. Rochelle Squires, Minister of Sport, Culture and Heritage.



The AMM raised the issue of library funding and universal access with Minister Squires, noting the provincial library operating grant has remained stagnant for 12 years. The AMM requested increased provincial funding, as well as the implementation of a universal, province-wide library card system to increase efficiencies and promote library use.

Quotes from their presentation:

"Many libraries are evolving into community hubs that foster community relations and partnerships. . . . This 12 year stagnation has resulted in additional burdens as municipalities are addressing these financial shortfalls through greater municipal contributions in order to not cut programming available to residents."

"The AMM strongly encourages the Province of Manitoba to immediately take steps to increase the maximum provincial grant amount to better ensure libraries are able to keep their doors open in local communities. Moreover, the AMM urges the Province of Manitoba to consider implementing a mixed-funding model which includes both base funding and per capita funding. In regard to improving access to public libraries, the AMM continues to support a universal, province-wide library card system to increase efficiencies and facilitate library use."

Link to their presentation/position paper:

[http://www.amm.mb.ca/download/position\\_papers/2016.07.11-SPORT-CULTURE-and-HERITAGE-position-paper-Minister-Squires.pdf](http://www.amm.mb.ca/download/position_papers/2016.07.11-SPORT-CULTURE-and-HERITAGE-position-paper-Minister-Squires.pdf)

## Customer Service Regulation: Checklist for Libraries



In August, PLS sent out the final version of “Universal Access: Customer Service Toolkit” to public libraries.

It is a resource for the implementation of the Customer Service Regulation, *Accessibility for Manitobans Act (AMA)*.

**Manitoba’s public libraries have until November 1st, 2017 to comply with the Customer Service Standard Regulation.**

**Will you be ready?**

\* \* \*

When you are working on, or have finished your Board’s Accessibility Plan, please let MLTA know. If you are willing, we’d like to share progress and resources from around the province with others.

<http://www.sols.org/index.php/funding-development/166-sols-publications/428-trillium-public-library-sample-policies>

Sample policies from Southern Ontario Library Service. Accessible Customer Service (Word version) is found within “Operational Policies”.

All libraries must:

- Prepare and keep records in relation to all activities which support universal access, including measures, policies and practices;
- Meet the timelines set out in the act and regulations;
- **Beginning in 2016 and every second year thereafter, create an accessibility plan** that address the identification, prevention and removal of barriers that disable people in the policies, programs, practices and services of the public sector body;
- Establish and implement measures, policies and practices respecting barrier-free access to the goods or services the library provides;
- Obtain feedback from consumer groups on aspects of the measures, policies and practices implemented by the library which meet the communication needs of patrons; and
- Provide staff and library Board training on accessible customer service.

### Content of Accessibility Plan

33(3) An accessibility plan must include:

- a. A report on the measures the public sector body had taken to identify, prevent and remove barriers that disable people;
- b. The measures the public sector body intends to take in the period covered by the plan to identify, remove and prevent barriers that disable people;
- c. The measures in place to ensure that the public sector body assesses the following to determine their effect on the accessibility for persons disabled by barriers:
  - i. Any proposed policies, programs, practices and services of the public sector body;
  - ii. Any proposed enactments or by-laws that will be administered by the public sector body; and
- d. All other information prescribed for the purpose of the accessibility plan.

### Three components of an accessibility plan

1. Statement of commitment – establishes an organizations vision and goals for accessibility.
2. Policies – set out the rules the organization will follow to become more accessible.
3. Actions – are steps to be taken to remove the accessibility barriers identified and meet AMA requirements.

Guide for how to create an accessibility plan, including roles, disability accommodations checklists, a sample plan and template.

<http://accessibilitymb.ca/pdf/accessibility-plan.pdf>

Links to the legislation: <https://web2.gov.mb.ca/bills/40-2/b026e.php>

Customer Service Standard regulation:

<http://web2.gov.mb.ca/laws/regs/current/pdf-regs.php?reg=171/2015>

## Did you know that?

- **Canada-wide Culture Days** is being held again this year September 30 – October 2. Libraries are invited to participate by registering (by Sept. 19<sup>th</sup>) to host an event or promote what is happening in their local community.

<https://culturedays.ca/en> <https://culturedays.ca/fr>

I ♥ CULTURE!



## Library Board 2015 Annual Report

If you haven't already done so, could you please send us a copy of your 2015 Annual Report or the link to it if it's on your web site. Thank you!



Did you know that our website [www.mlta.ca](http://www.mlta.ca) has a slide show featuring some of the public libraries in Manitoba?

Update from CFLA  
The Canadian Federation of Library Associations

<https://librarianship.ca/news/cfla-fcab-2016-07/>

The following libraries are currently featured:

Lac du Bonnet – Lakeland Regional (Cartwright)  
Lakeland Regional (Killarney) – Louis Riel (Winnipeg)  
Rapid City – Louise Library (Pilot Mound)  
Winnipeg Millennium Library - -  
Boissevain & Morton Regional Library - -  
Winnipeg Fort Garry Branch - -  
Gaynor Regional Library (Selkirk) - -  
Victoria Municipal Library (Holland) - -  
Prairie Crocus Regional (Rivers) - -  
South Interlake (Teulon) – South Interlake(Stonewall)  
Bibliothèque Ritchot (Île-des-Chênes) – Bren Del Win (Deloraine)  
Brokenhead River (Beausejour) – Evergreen (Gimli)  
Hamiota – Glenboro South Cypress (WMRL)

**The slide show is due to change in November. Please e-mail us a good quality photo or two of your library so that we can highlight different regions of the province. Your help with this is appreciated.**

**Manitoba Library Trustees Association**  
c/o Donna Kormilo, Chair



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### Library Activity in the Province

What is your library/board proud of? What projects are underway/just completed? Send your info and photos to

[manitobalibrarytrusteesassn@gmail.com](mailto:manitobalibrarytrusteesassn@gmail.com)

**Good quality photos of libraries are always accepted though there is no guarantee they will be posted. Please email them to Donna Kormilo or to MLTA. The slide show will be changing by the end of the year.**



**MANITOBA LIBRARY TRUSTEES ASSOCIATION  
ASSOCIATION DES COMMISSAIRES DE BIBLIOTHÈQUES DU MANITOBA  
Trustee of Distinction Award  
OFFICIAL NOMINATION FORM**

The MLTA Award recognizes outstanding participation in the advancement of public library trusteeship in Manitoba.

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**Criteria:**

1. Nominee must be a current or past member of MLTA, who has serviced as a library trustee in the Province of Manitoba.
2. Each nomination must be sponsored by at least two other members of the MLTA
3. Nominations must be submitted on the Official Nomination Form, below.

**The deadline for nominations is October 15th.**

4. The award will be presented at the Annual General Meeting of the MLTA
  5. The award shall consist of a plaque with a suitable endorsement.
  6. If in any year, no appropriate recipient is identified by the MLTA Award Committee, no award will be made.
- 

**NAME OF NOMINEE:** \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Telephone (Home): \_\_\_\_\_ (Work/Cell): \_\_\_\_\_

Current MLTA Member?  Yes  No

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**NOMINATED BY:**

1. Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Telephone (Home): \_\_\_\_\_ (Work/Cell): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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**NOMINATED BY:**

2. Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Telephone (Home): \_\_\_\_\_ (Work/Cell): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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**Please include the following documentation in support of your nomination:**

- a. Statement about the outstanding leadership of the nominee (any two levels).
- b. Resumé of activity/achievement record of nominee as:
  - i. a member on a local and/or regional library board;
  - ii. a member of a provincial library trustees' organization;
- c. Summary of other relevant community leadership activities.

**Nominations and supporting documentation must be received by October 15. Send to MLTA Chairperson.**