

Manitoba Library Association Annual General Meeting 2018



Minutes

Date: 1 June 2018 Time: 7:45 AM

Location: Delta Hotel (Charleswood A), 350 St. Mary Ave., Winnipeg, MB R3C 3J2

Presiding: Alix-Rae Stefanko, MLA President, 2017-2018

1. Welcome—Alix-Rae Stefanko
 - Call to order 7:52 AM
2. Verification of Quorum
 - 22 members present, quorum is 15. Quorum is verified
3. Adoption of Agenda
 - Alix-Rae Stefanko notes that all instances of '2017' on the agenda be changed to '2018'

Resolution 2018–01: That the agenda for the 82nd Annual General Meeting of the Manitoba. **Michael Hohner moved motion, Andrew Roberts seconded, all in favour**

4. Approval of the Minutes of the 2017 Annual General Meeting—December 14, 2017
 - Alix-Rae Stefanko provided background on the AGM. The last AGM took place approximately 5 months ago in mid-December. This is because of the decision to move the AGM into the May/June timeframe
 - Donna Kormilo suggested that in item 8. Membership and Fees Structure the Public Library Board fee category should be changed from 'Institution' to 'Library'
 - Stan Gardiner noted MLA should be keeping the term 'Library Operating budget' for the for the recommended Institutional Membership fee schedule noting as an example for places like the University of Manitoba 'Institution Operating budget' and 'Library Operating budget' would have different meanings
 - Alix-rae Stefanko stated that it will be ensured that the new fee structure language will be accurate regarding the operating budget of the library

Resolution 2017–02: That the minutes of the 2017 MLA Annual General Meeting be approved. **Stan Gardiner moved motion, Kerry MacDonald seconded, all in favour**

5. President's Report—Alix-Rae Stefanko

- Alix-Rae Stefanko stated that she did not provide a written report in order to move through the business required at this meeting. Alix-Rae stated that she and other board members would be available upon adjournment to discuss different files and take questions. Alix-Rae reported that MLA recognizes this as a time of transition and that the board has been working toward the amalgamation process with MALT and MLTA, and working to keep current business afloat.

Resolution 2017–03: That the report from the President be received. **Ebony Novakowski moved motion, Elle Tisdale seconded, all in favour**

6. Financial Status of the Association

- Treasurer's Report—Jancie Winkler
- Financial statement passed to present members
- 2018 Financial Report
 - The 2017 financial statements were approved at the Dec. 14, 2017 AGM
 - The financial statement passed out to members contains the MLA finances from September 1, 2017 to May 26, 2018 and from other institutions (MALT, MLTA) from January 1, 2018 to May, 2018
 - Transferring assets from MALT & MLTA is currently underway and happened in the first quarter of 2018. The report shows the current fiscal year up to the current date and is reflective of the transfer of funds from MALT & MLTA. It is an unaudited financial report, but accurate. The 2018 audit will take place at the end of the fiscal year. At the 2019 AGM we will provide the 2018 statements. Today we ask the membership to review the unaudited report
 - Kelly Murray asks if it is typical to show a profit or loss at the end of the report
 - Janice Winkler responds We typically do. There is a profit. The profit/loss was not included on the report as the formula in excel wasn't copied over correctly
 - Donna Kormilo asked is the conference budget included in the financial report?
 - Alix-Rae Stefanko responded, No, because we are in the conference
 - Janice Winkler responded that we usually have a separate conference budget. The conference budget shows the revenue/expenditure
 - Alix-Rae Stefanko noted that we can show the conference budget at the next meeting of members

Resolution 2017–04: That the report from the Treasurer be received. **Kelly Murray moved the motion, Michael Hohner seconded, all in favour**

7. Election of Board of Directors

- Presentation of Slate and call for nominations from the Floor
 - Kerry Macdonald presented the slate of nominations
 - **President**—Kerry MacDonald (*new*)

- **Vice-President/President Elect**—Monique Ireland (*new*)
- **Past President**—Alix-Rae Stefanko (*new*)
- **Communications Director**—Ellen Tisdale (*continuing*)
- **Website Director**—Breanne Bannerman (*new*)
- **Memberships Director**—Alan Chorney (*new*)
- **Director at Large – Professional Development**— Mê-Linh Lê (*new*)
- **Advocacy Director**—Danielle Hubbard (*new*)
- **Treasurer**—Kelly Murray (*new*)
- **Secretary**—Kathleen Williams (*continuing*)
- **Trustees Rep (MLTA)**—Andrew Robert (*continuing*)
- **Technicians Rep (MALT)**—Ebony Novakowski (*continuing*)
- No names were put forward from the floor for any positions

Resolution 2017-07: The membership accepts the slate of candidates as presented to serve on the Board of Directors. **Brian Roundtree moved the motion, Donna Kormilo seconded, all in favour**

8. Appreciation to Outgoing Board Members & Incoming Board Members

- Listed on the agenda as item 9
- The following outgoing board members were thanked for their service
 - Janice Winkler—Treasurer
 - Dom Taylor—Website Director
 - Megan O'Brien—Membership Coordinator

9. Other Business

- Listed on the agenda as item 8
- Donna Kormilo asks that at the next AGM all materials be emailed out ahead of time
- Alix-Rae Stefanko responds yes, the process is to usually post to the website the agenda, minutes, and financial statements. They can be found on the main MLA website on the sidebar under the news and events section

10. Closing Remarks

- Alix-Rae Stefanko thanked everyone for attending. She thanked those who put their name forward for board positions. She noted that it was excellent that MLA has the diversity on its board that we were looking for

11. Adjournment

- **Andrew Roberts moved to adjourn the meeting at 8:20 AM, Remi Fontaine seconded, all in favour**