



AGENDA **85th ANNUAL GENERAL MEETING 2021**

Date: Wednesday, March 3, 2021 at 7:00 pm

Location: Virtual Meeting (Zoom)

Presiding: Kerry Macdonald, MLA President for 2020-2021

1. Welcome
2. Verification of Quorum
3. Approval of Agenda

Resolution 2021-01: That the agenda for the 2021 Annual General Meeting of the Manitoba Library Association be approved.

4. Approval of the Minutes of the 2020 Annual General Meeting.

Resolution 2021-02: That the Minutes of the 2020 MLA Annual General Meeting held June 3, 2019 be approved.

5. President's Report – Kerry Macdonald

Resolution 2021-03: That the President's Report be accepted as received.

6. Treasurer Report and Financial Report – Kelly Murray

Resolution 2021-04: That the Treasurer Report be accepted as received.

Resolution 2021-05: That the membership accept the Audited Financial Statement of August 31, 2020.

7. Election of Board of Directors – Kerry Macdonald

Presentation of Slate and Call for Nominations from the Floor

Resolution 2021-06: That the membership accepts the slate of candidates as presented to serve as the Board of Directors.

8. Overview of Prison Libraries Committee Activities

9. Closing Remarks

10. Adjournment

Resolution 2021-07: That the 85th Annual General Meeting of the Manitoba Library Association be adjourned.

84th Annual General Meeting of the Manitoba Library Association

June 2, 2020

7:00 – 8:00 pm

Location: Virtual Meeting using Zoom

1. Welcome

Kerry Macdonald welcomed attendees.

2. Verification of Quorum

24 participants. Quorum is met.

3. Approval of Agenda

The agenda was amended to include a 10th item : Black Lives Matters solidarity statement (Kirsten Wurmman)

Resolution 2020-01: That the agenda for the 2020 Annual General Meeting of the Manitoba Library Association be approved as amended.

M : Kerry Macdonald S: Kelly Murray. Passed.

4. Approval of the Minutes of the 2019 Annual General Meeting

The minutes were amended to better reflect Kirsten Wurmman's role as chair of the Prison Libraries Committee.

Resolution 2020-02: That the Minutes of the 2019 MLA Annual General Meeting held June 3, 2019 be approved, as amended.

M : Kerry Macdonald S: Kelly Murray. Passed.

5. President's Report

- Focus on advocacy, professional development and communication
- Special thanks to our Communications Team – Svitlana Maluzynsky (has stepped down earlier this year), Jaime Orr, Rémi Fontaine, Meg Antoine
- Alan Chorney successfully finished implementing Wild Apricot, which was purchased last year. It helps us communicate better with members.
- MLA Conference was cancelled due to COVID-19. Next Conference will be in 2022 with a one-day virtual workshop this fall.

- Advocacy efforts – letters, statements, they are all on our website.
- We've received some operating grants from the Winnipeg Foundation.
- We purchased a Zoom meeting software.
- Representation at the Partnership Meetings (Aug 2019, Jan 2020)
- Representation on CFLA-FCAB : more time will be devoted in board meetings to hear reports of these delegates.
 1. CFLA-FCAB Copyright Committee - Brianne Selman, Ebony Novakowski
 2. CFLA-FCAB Cataloguing and Metadata Standards Committee - Stacey Lee
 3. Indigenous Matters Committee - Monique Woroniak
- PLC Chap Book launched in September, proceeds return to the committee. Since COVID-19, the committee have sent 100 care packages to people in halfway houses.
- New website in 2019 – Breanne Bannerman is responsive to updates
- Kathleen Williams (chair) and her committee has taken care of scholarship and awards this year.

Resolution 2020-03: That the President's Report be accepted as received.

M : Kerry Macdonald S: Camille Fitch-Kustcher. Passed.

6. Treasurer Report and Financial Report

- Audit by Reed and Miller: surplus of \$1,300.

Resolution 2020-04: That the Treasurer Report be accepted as received.

M : Kelly Murray S: Breanne Bannerman. Passed.

Resolution 2020-05: That the membership accept the Audited Financial Statement of August 31, 2019.

M : Kelly Murray S: Camille Fitch-Kustcher. Passed.

7. Election of Board of Directors

Kerry Macdonald called for nominees from the floor.

President	<i>Nominee (1 yr term) - Kerry Macdonald</i>
Vice President	<i>Nominee (3 yr term for Pres, VP, PP) - Melanie Sucha</i>
Past President	
Treasurer	<i>Nominee (2 yr term) - Kelly Murray</i>
Secretary	
Communications Director	
Membership Director	<i>Nominee (1 yr term) – Alan Chorney</i>
Director at Large - Website	<i>Nominee (2 yr term) – Breanne Bannerman-Gobeil</i>
Director at Large – Professional Development	<i>Nominee (2 yr term) - Stacey Lee</i>
Directory at Large – Advocacy	<i>Nominee (2 yr term) – Richard Bee</i>
Trustees Division Chair	<i>Nominee (1 yr term) – Andrew Robert</i>
Library Technicians Division Chair	

Resolution 2020-06: That the membership accepts the slate of candidates as presented to serve as the Board of Directors.

M: Kerry Macdonald S: Alan Chorney. Passed.

A special Thank You to our outgoing Board member:

- Camille Fitch-Kustcher

8. MLA Strategic Plan 2020-2024

- Began in December 2019
- Hired consultants from Community Futures Manitoba
- Grant from the Winnipeg Foundation
- Survey to the Library Community with good response (89)
- Priorities
 - Streamline and optimize administrative functions
 - Promote and market services more effectively
 - Expand volunteer base
 - Conduct more outreach
- Almost done the draft. Activities in line with priorities need to be finished.

9. MLA Member Survey (COVID-19) (Andrew Robert)

- 44 out of 55 response rate from libraries
- In the middle of the shutdown, are the libraries functioning, how are they functioning. What do they need?
- This information will be useful as libraries reopen. In the future, this will be information to rely on for certain questions as a record of a historical event.
- Other jurisdictions have done this as well.
- David Christensen, consultant at Public Service Libraries Branch, has helped draft the questions and analyse the results.
- Results have been published on our website (infographic and anonymized survey answers).
- Results : online service maintained and bonified. Innovations were made to serve patrons.
- A big thank you to PLSB for their support and to David Christensen for his assistance.

10. Black Lives Matters solidarity statement (Kirsten Wurmman)

- Systemic racism is a concern and an issue in our community.
- Anti-racist training, de-escalation training as professional development.
- TPL has issued a statement (Alix-Rae Stefanko).
- Ideally, we will take action on top of statements and letters - actions speak louder than words in some cases.
- Melanie Sucha : Can MLA support other non-profit organizations ? MLA has little funds. We already support the Prison Libraries Board. We could try to reach out to other non-profits to collaborate.

The Board will examine this question next Board Meeting.

Jaime Orr : Communications committee will examine the idea of taking less space of social media to let marginalized voices be heard.

11. Awards and Scholarships (Kathleen Williams)

- Thanks to Caroline Minor and Melanie Godin for being on the board
- John Edwin Bissett Award was given to Jean-Louis Guillas, Parkland Regional Library
- Danica Loewen was the successful recipient of the Library Technicians Division Award (formerly Manitoba Association of Library Technicians Award), awarded to a student who demonstrates academic excellence in the first year of the Red River College Library and Information Technology program.
- Frances (Olivia) Osborne was the successful recipient for the Manitoba Library Association Award, which recognizes academic excellence and career promise in a second year student in the Red River College Library and Information Technology program.
- The successful applicants for this year are:
 - John Edwin Bissett Scholarship: Katherine Boily-Bernal, Laura Smith, Hannah Oudenaar, Sarah Lee, Bethany Paul
 - Jean Thorunn Law Scholarship: Ashley Huot, Elliot Hanowski, Diana Saunders


12. Closing Remarks

Thank you to all who attended.

13. Adjournment

Resolution 2020-07: That the 84th Annual General Meeting of the Manitoba Library Association be Adjourned.

M: Kerry Macdonald S: Melanie Godin. Passed.



Kerry Macdonald,
President



Secretary, Camille Fitch-Kustcher



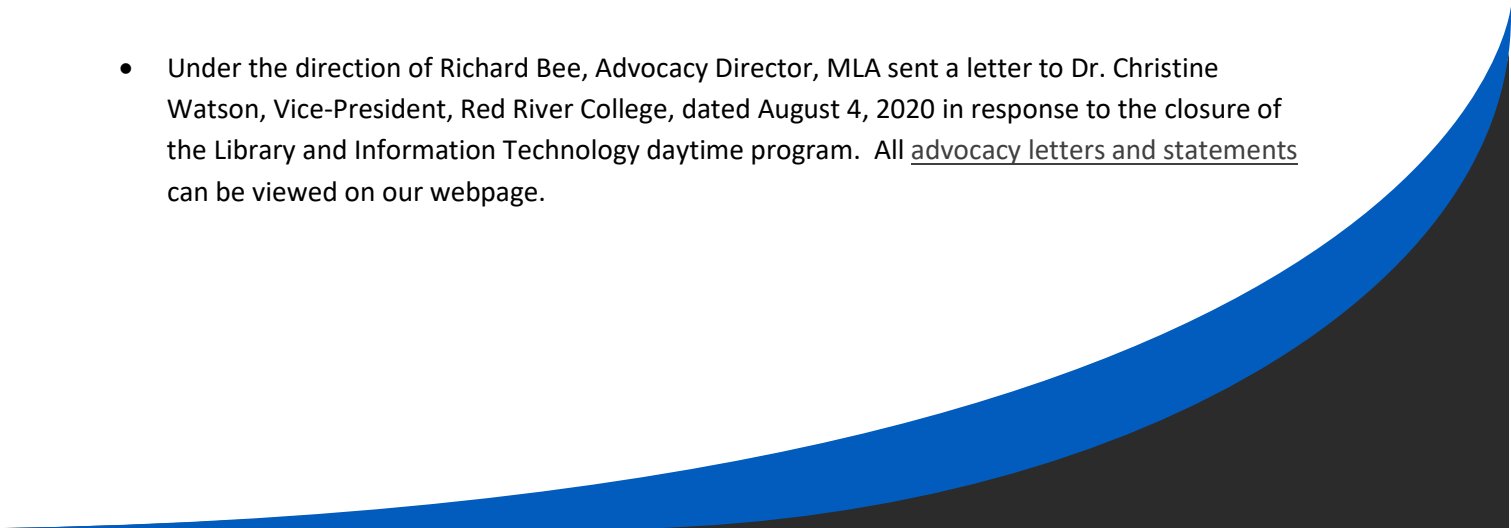
606-100 Arthur Street
Winnipeg, MB R3B 1H3

2020-2021 President's Report to Membership

The last year has been an eventual and sometimes challenging year for many of us. I'm pleased to report that the MLA Board did an excellent job of responding to COVID-19 and offering support to members. The Board managed to continue their monthly meetings virtually as well as conduct their June 2020 AGM successfully online. In addition, the Board implemented several positive initiatives to support members and the greater library community, including:

- MLA released a [Survey](#) in May 2020 to gauge Manitoba public libraries response to the pandemic. We received an 80% response rate (44 responses of 55) and thank all those who participated. Thank you to PLSB for their support and collaboration.
- The MLA Board put forward an article submission to The Partnership Journal on the Association's survey and activities related to COVID-19 (*pending acceptance and publication*).
- The [Prison Libraries Committee](#) successfully put together and distributed hundreds of COVID care packages to halfway houses at the Elizabeth Fry Society and the John Howard Society as well as to Bar None-Prison Ride Share families.
- MLA continued outreach with public library administrators during the pandemic, with Board members providing information and support via telephone, email and, in one case, by attending a meeting.
- The MLA Communications Committee and the Website Director created a webpage for COVID-related information for libraries and worked to strategically post various messages via the Association's Facebook and Twitter accounts.
- The MLA Communications Committee created a dedicated MLA News issue on the subject.

Additional highlights from 2020 include:

- Under the direction of Richard Bee, Advocacy Director, MLA sent a letter to Dr. Christine Watson, Vice-President, Red River College, dated August 4, 2020 in response to the closure of the Library and Information Technology daytime program. All [advocacy letters and statements](#) can be viewed on our webpage.
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- MLA was successful in receiving an operating grant of \$9,000 from the Public Library Services Board for 2020.
- As part of Advocacy and relationship building, Richard Bee, Advocacy Director, and Andrew Robert, Chair, Trustees Division, joined, or held, meetings with other organizations. One notable connection and meeting involved the [Association of Manitoba Municipalities](#) (AMM).
- In 2019, MLA received a \$6580 grant from The Winnipeg Foundation to go through a strategic planning process with a contractor from Community Futures. The plan has been delayed due to COVID-19, but we anticipate releasing the plan in early Spring 2021.
- The President and Vice President participated in, and represented MLA, at two annual meetings for [The Partnership](#), Canada's national network of provincial and territorial associations (virtual meeting of all Presidents and Vice-Presidents). This was very important as it allowed us to hear about and discuss what other associations across Canada were doing during COVID-19.
- MLA was pleased to welcome Ashley Huot, University of Alberta graduate student, to complete her school practicum with the Association. In addition to some regular Association duties, like attending monthly meetings, Ashley has been busy working with the Prison Libraries Committee (PLC) and working on the 2020 Annual Report for MLA.
- MLA was proudly represented on CFLA-FCAB Committees as follows:
 - CFLA-FCAB Copyright Committee - Brianne Selman, Ebony Novakowski
 - CFLA-FCAB Cataloguing and Metadata Standards Committee - Stacey Lee
 - Indigenous Matters Committee - Monique Woroniak
- After the cancellation of the 2020 conference, we are pleased to announce our 2021 conference, in partnership with the Saskatchewan Library Association. The theme is *Libraries: Stronger Together*, which emphasizes our response to COVID, but also focuses on diversity and inclusion in our communities.

After two successful terms as President I will be moving into the Past President role. I'm truly honoured to have been able to work with so many great people that are committed to serving their communities and advancing libraries and library services. I'm excited for our new President, Melanie Sucha, to take the helm and I look forward to supporting the Board and serving membership in my new role.

Respectfully Submitted on March 3, 2020 by:



Kerry Macdonald, President

2019-2020 Financial Report

Submitted by Kelly Murray, Treasurer

Reid & Miller conducted the 2019-2020 audit and remain as MLA's auditors.

2019 – 2020 Audited Fiscal Year End Totals

Revenues	\$32,985
Expenditures	\$29,732
Surplus	\$ 3,253

Accounts as of September 1, 2020

MLA Chequing	\$83,404.37
MLA PayPal	\$ 5,848.85
MLA Savings	\$ 5,154.08

MANITOBA LIBRARY ASSOCIATION INC.

WINNIPEG, MB

AUGUST 31, 2020

Independent Auditor's Report

To the Board Members of;
MANITOBA LIBRARY ASSOCIATION INC.

Opinion

We have audited the accompanying financial statements of Manitoba Library Association Inc., which comprise the balance sheet as at August 31, 2020, and the statements of revenue and expenditure, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the organization as at August 31, 2020, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the organization's financial reporting process.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Manitoba Library Association Inc.'s internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on Manitoba Library Association Inc.'s ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause Manitoba Library Association Inc. to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

January 7, 2021
Winnipeg, Manitoba

Reid & Miller
Chartered Professional Accountants Inc

MANITOBA LIBRARY ASSOCIATION INC.

BALANCE SHEET

AS AT AUGUST 31

	2020	2019
	\$	\$
ASSETS		
CURRENT ASSETS		
Cash	88,381	81,074
Short-term investment <i>(note 3)</i>	5,154	5,000
Accounts receivable <i>(note 4)</i>	265	428
Prepaid expenses	1,132	1,132
	<u>94,932</u>	<u>87,634</u>
LIABILITIES		
CURRENT LIABILITIES		
Accounts payable and accrued liabilities <i>(note 5)</i>	3,306	2,821
Deferred income	15,585	12,025
	<u>18,891</u>	<u>14,846</u>
NET ASSETS		
UNRESTRICTED NET ASSETS	<u>76,041</u>	<u>72,788</u>
	<u>94,932</u>	<u>87,634</u>

OVERDRAFT PROTECTION *(note 7)*

Approved on Behalf of the Board

Director

Director

The accompanying notes are an integral part of these financial statements

Reid & Miller Chartered Professional Accountants Inc.

MANITOBA LIBRARY ASSOCIATION INC.**STATEMENT OF REVENUE AND EXPENDITURE****FOR THE YEAR ENDED AUGUST 31**

	2020	2019
	\$	\$
REVENUE		
Donations	1,452	460
Fundraising	-	1,515
Memberships	8,100	7,195
Miscellaneous	154	705
Royalties and subscriptions	-	784
Partnerships	789	644
Province of Manitoba grant	9,000	9,000
Rental income	1,668	1,656
Winnipeg Foundation grant	11,822	5,453
	<u>32,985</u>	<u>27,412</u>
EXPENDITURE		
Advertising and promotion	143	858
Awards and scholarships	550	550
Conferences and meetings	2,070	1,080
Professional fees	2,352	7,386
Insurance	1,699	1,413
Interest and service charges	1,111	178
Office and sundry	1,240	1,917
Special projects	12,372	6,751
Rent	3,308	3,255
Subcommittees and interest groups	3,951	1,150
Travel	936	1,588
	<u>29,732</u>	<u>26,126</u>
EXCESS OF REVENUE OVER EXPENDITURE	<u>3,253</u>	<u>1,286</u>

The accompanying notes are an integral part of these financial statements

MANITOBA LIBRARY ASSOCIATION INC.

STATEMENT OF CHANGES IN NET ASSETS

	Year Ended August 31	
	2020 Total	2019 Total
	\$	\$
NET ASSETS		
Balance, beginning of year	72,788	71,502
Excess of revenue over expenditure	<u>3,253</u>	<u>1,286</u>
Balance, end of year	<u><u>76,041</u></u>	<u><u>72,788</u></u>

The accompanying notes are an integral part of these financial statements

Reid & Miller Chartered Professional Accountants Inc.

MANITOBA LIBRARY ASSOCIATION INC.**STATEMENT OF CASH FLOWS**

	Year Ended August 31	
	2020	2019
	\$	\$
CASH PROVIDED BY (USED FOR) THE FOLLOWING ACTIVITIES		
OPERATING		
Excess of revenue over expenditure for the year	3,253	1,286
Net changes in non-cash working capital affecting operations <i>(note 6)</i>	<u>4,054</u>	<u>15,976</u>
	<u>7,307</u>	<u>17,262</u>
INCREASE IN CASH RESOURCES	7,307	17,262
CASH RESOURCES, BEGINNING OF YEAR	<u>81,074</u>	<u>63,812</u>
CASH RESOURCES, END OF YEAR	<u><u>88,381</u></u>	<u><u>81,074</u></u>

The accompanying notes are an integral part of these financial statements

MANITOBA LIBRARY ASSOCIATION INC.

NOTES TO THE FINANCIAL STATEMENTS

August 31, 2020

1. PURPOSE OF ORGANIZATION

Manitoba Library Association ("MLA") is a not-for-profit organization that provides leadership in the promotion, development and support of library and information services in Manitoba for the benefit of MLA members, the library community, and the citizens of Manitoba.

Under the Income Tax Act for Canada, the corporation qualifies as a charity and is exempt from income tax under Section 149 (l).

2. SIGNIFICANT ACCOUNTING POLICIES

These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations. Outlined below are those policies considered particularly significant for the organization.

a) REVENUE RECOGNITION

The organization uses the deferral method of accounting for contributions under which restricted contributions related to expenses of future periods are deferred and recognized as revenue in the period in which the related expenses are incurred.

Membership dues are recognized in the period that they relate and when collection is reasonably assured.

Conference revenue are recognized when the events are presented and when collection is reasonably assured. Amounts received prior to the events occurring are recorded as deferred revenue.

The organization recognizes grant revenue in the period in which it is reasonably assured to be receivable.

Rental income, donations, fundraising and other revenue are recognized when delivery has occurred, the price is fixed or determinable and when collection is reasonably assured.

b) TANGIBLE CAPITAL ASSETS

Operating assets of a capital nature, furniture and equipment and library collections are charged to operations in the year of acquisition. Accordingly, amortization is not provided for these items in the accounts. Assets expensed in the current year \$1,323 (2019: \$ nil).

c) MEASUREMENT UNCERTAINTY

When preparing financial statements according to Canadian accounting standards for not-for-profit organizations, the organization makes estimates and assumptions relating to reported amounts of revenue and expenses, reported amounts of assets and liabilities and disclosure of contingent assets and liabilities.

Management's assumptions are based on a number of factors, including historical experience, current events and actions that the organization may undertake in the future, and other assumptions that we believe are reasonable under the circumstances. Actual results could differ from those estimates under different conditions and assumptions. Estimates were used when accounting for certain items, such as impairment of long-lived assets.

MANITOBA LIBRARY ASSOCIATION INC.

NOTES TO THE FINANCIAL STATEMENTS

August 31, 2020

d) FINANCIAL INSTRUMENTS

Measurement of financial instruments

The organization initially measures its financial assets and financial liabilities at fair value adjusted by, in the case of a financial instrument that will not be measured subsequently at fair value, the amount of transaction costs directly attributable to the instrument.

The organization subsequently measures all its financial assets and financial liabilities at amortized cost, except for investments in equity instruments that are quoted in an active market, which are measured at fair value. Changes in fair value are recognized in the statements of operations in the period incurred. Financial assets measured at amortized cost include cash, amounts receivable and fixed income investments.

Financial liabilities measured at amortized cost include accounts payable and accrued liabilities. Financial assets measured at fair value include equity instruments that are quoted in an active market.

Impairment

At the end of each reporting period, the organization assesses whether there are any indications that a financial asset measured at amortized cost may be impaired. Objective evidence of impairment includes observable data that comes to the attention of the organization, including but not limited to the following events: significant financial difficulty of the issuer; a breach of contract, such as a default or delinquency in interest or principal payments; or bankruptcy or other financial reorganization proceedings.

When there is an indication of impairment, the organization determines whether a significant adverse change has occurred during the period in the expected timing or amount of future cash flows from the financial asset.

3. SHORT-TERM INVESTMENT

	2020	2019
	\$	\$
Term deposit bearing interest at 2.05%, maturing December 14, 2020	5,154	5,000

4. ACCOUNTS RECEIVABLE

	2020	2019
	\$	\$
Goods and Services Tax receivable	265	428

5. ACCOUNTS PAYABLE AND ACCRUED LIABILITIES

	2020	2019
	\$	\$
Accounts payable and accrued liabilities	3,306	2,821

MANITOBA LIBRARY ASSOCIATION INC.
NOTES TO THE FINANCIAL STATEMENTS

August 31, 2020

6. CASH FLOW STATEMENT

	2020	2019
	\$	\$
Net changes in non-cash working capital affecting operations		
Short-term investment	(154)	(5,000)
Accounts receivable	163	9,442
Prepaid expenses	-	(882)
Accounts payable and accrued liabilities	485	391
Deferred income	3,560	12,025
	<u>4,054</u>	<u>15,976</u>

7. FINANCIAL INSTRUMENTS

The organization's financial instruments consist of cash and cash equivalent, short-term investments, accounts receivables and accounts payables and accrued liabilities. Unless otherwise noted, it is management's opinion that the organization is not exposed to significant credit, liquidity, or market risks arising from these financial instruments. Market risks result from changes in interest rates, exchange rates of foreign currencies and market prices of financial instruments.



REID & MILLER

CHARTERED PROFESSIONAL ACCOUNTANTS INC



**Manitoba Library Association
Prison Libraries Committee
Annual Report 2020-2021
Submitted by Kirsten Wurmman**

The Manitoba Library Association – Prison Libraries Committee (MLA-PLC) is a volunteer group that works with our community members impacted by incarceration. Formed in 2012, the MLA-PLC believes that while access to reading and information inside correctional institutions is a rare connection to the outside world, it is also a basic right.

We support community members inside the following correctional centres:

- Winnipeg Remand Centre
- Headingley Correctional Centre (HCC) for Men in Headingley, MB
- The Pas Correctional Centre in The Pas, MB
 - long time volunteer Lauren Wadelius left her position at The Pas Regional Library and moved to Saskatchewan. Before she left, the responsibility for the library program at The Pas Correctional Centre was written into the responsibilities of her successor.
- **NEW:** Manitoba Youth Centre, Winnipeg, MB
- **NO SERVICES DURING PANDEMIC:** Women's Correctional Centre (WCC) in Headingley, MB

REGULAR PROGRAMS & SERVICES

Due to the global pandemic, our regular services and programming including our book exchange programs inside the Remand (weekly), WCC (bi-monthly), and The Pas (bi-monthly), WCC Book Mates book club and our annual book drive and book & bake sale were suspended during 2020 (and as of February 2021.)

However, by late 2020, our **book collection**, delivery, as well as processing, and sorting for the Winnipeg Remand Centre (bi-weekly), and Headingley Correctional Centre (every 3 months) was able to start up again.

FINANCIALS

As of January 2021, the Prison Libraries Committee total funds are: \$2,175.33 despite the creation of covid packages during the pandemic and the purchase of items for those items. Thanks to regular donors, as well as the \$500.00 annual support from the Manitoba Library Association, the PLC has been able to continue creative programming throughout the pandemic.

VOLUNTEERS

PANDEMIC PROJECTS

Care Packages

Building on the popularity and success of our Pandemic Care Packages to halfway houses at the Elizabeth Fry Society and John Howard Society, and to Bar None-Prison Ride Share families in May 2020, PLC volunteers created another 100 care packages for halfway houses for the holiday season in December 2020.

This Place: 150 Years Retold

Highwater Press generously donated 100 copies of the graphic novel, *This Place: 150 Years Retold* to the PLC. Volunteers were able to deliver those copies as well as colouring books, and pencil crayons, beading materials, journals, and other resources to the youth at the Manitoba Youth Centre in September 2021.

MYRCA book donation

Four boxes of past year's MYRCA books were donated to PLC and delivered to Manitoba Youth Centre in January 2021.

PRACTICUM STUDENT

Ashley Huot graduate library school student from U of A (and current PLC volunteer) is conducting her practicum with the MLA-PLC. Projects include:

- Job shadowing at various MLA board and committee meetings
- MLA annual report
- Documentation, research, liaison for the proposed **Email Reference Service** – a new PLC program and service that can be offered during both pandemic and non-pandemic times to our community members inside Manitoba prisons.
 - the pilot project will be conducted at Headingley Correctional Centre, Manitoba Youth Centre, and Agassiz Youth Centre

BLACK LIVES MATTER MOVEMENT STATEMENT

The PLC, in response to the BLM movement of June 2020 and beyond, wrote a statement in support of the BIPOC and Black Lives Matter movements. The statement can be found on our PLC webpage on the MLA website. In it we state:

“We echo and support their call for an end to police brutality and the over-incarceration of Black, Indigenous, and people of colour in this country. We recognize that white supremacy is responsible for these disproportionate rates, and commit to doing our part to change this.”

As part of the solidarity statement, we have joined the Saskatchewan Manitoba Alberta Abolition Coalition (SMAAC).

Recognizing that we, as individuals and as a committee need to learn and work on ourselves, we have also met as book club in August 2020 to discuss *Are Prisons Obsolete?* By Angela Davis and we will meet in February 2021 to discuss *The Skin We're In* by Desmond Cole.

THANK YOU!

- **To our community members inside and outside carceral institutions.**
- To the **Manitoba Library Association** board of directors for its guidance and support, both financial and otherwise.
- To our **Community Partners:** Bar None – Prison Rideshare, the Elizabeth Fry Society of Manitoba, the John Howard Society of Manitoba,
- To our **Prison partners:** Chad Pierson, Ryan Knight and Darlene Anderson McGinnis at the Winnipeg Remand Centre, CindySchultz and Marcel Laurendeau at the Headingley Correctional Centre for Men, Jamie Wardrop and Crystal Wilson of the Manitoba and Agassiz Youth Centres, Emily Dyck and Teresa Barrault at the Women's Correctional Centre, and the staff at The Pas Correctional Centre
- To the **Winnipeg Public Library** for their continued support in the form of storage space for our collections, for donations of post-book sale book, and much more.
- To Highwater Press, Portage & Main Press, University of Manitoba Press, Griffin Trust for Excellence in Poetry, and McNally Robinson for their donations
- Last but definitely not least, **an enormous thank you to our PLC volunteers who work tirelessly and creatively and enthusiastically.** Thank you!